

**Argyll and Bute Council**  
**Comhairle Earra Ghaidheal agus Bhoid**

**Customer Services**  
**Executive Director: Douglas Hendry**



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30 November 2010

## **NOTICE OF MEETING**

A meeting of the **BUTE AND COWAL AREA COMMITTEE** will be held in the **EAGLESHAM HOUSE, MOUNTPLEASANT ROAD, ROTHESAY** on **TUESDAY, 7 DECEMBER 2010** at **10:00 AM**, which you are requested to attend.

Douglas Hendry  
Executive Director - Customer Services

## **BUSINESS**

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
  - (a) Minute of Meeting of 5th October 2010 (Pages 1 - 6)
- 4. CUSTOMER SERVICES**
  - (a) Young Scot Presentation by Roanna Taylor
  - (b) Verbal Report on Dunoon - Gourock Ferry Service
  - (c) Marquis of Bute Silver Wedding Dowry Fund (Pages 7 - 8)
  - (d) The Provost's Fund, Isle of Bute (Pages 9 - 10)
  - (e) Dunoon Primary Campus Update (Pages 11 - 14)
- 5. COMMUNITY SERVICES**
  - (a) Rothesay Joint Campus Achievement Report (Pages 15 - 40)

(b) School Holiday dates for 2011/12 (Pages 41 - 44)

(c) Grants To Third Sector 2010/11 (Pages 45 - 50)

**6. PUBLIC AND COUNCILLOR QUESTION TIME**

**7. DEVELOPMENT & INFRASTRUCTURE SERVICES**

(a) Landscape Capacity Studies (Pages 51 - 58)

(b) Milton Burn Flood Prevention Scheme (Pages 59 - 60)

**8. CHIEF EXECUTIVE**

(a) Area Plan Scorecard

**9. EXEMPT ITEMS**

**E1** (a) Midge Lane, Kilmun, Forestry Commission - Servitude for new access road - report to follow

**E2** (b) Steamer Enquiry Office, Dunoon Pierhead - report to follow

The Committee will be asked to pass a resolution in terms of Section 50(a)94) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an "E" on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part 1 of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraph is:-

**E1 – E2 Paragraph 9** Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

**& COWAL AREA COMMITTEE**

Councillor Robert Macintyre  
Councillor Alister McAlister  
Councillor James McQueen  
Councillor Ron Simon  
Councillor Dick Walsh

Councillor Bruce Marshall (Chair)  
Councillor Alex McNaughton  
Councillor Len Scoullar (Vice-Chair)  
Councillor Isobel Strong

Contact: Shirley MacLeod, Area Manager, Customer Services

**MINUTES of MEETING of BUTE AND COWAL AREA COMMITTEE held in the QUEEN'S HALL,  
DUNOON  
on TUESDAY, 5 OCTOBER 2010**

**Present:** Councillor B Marshall (Chair)

Councillor A MacAlister	Councillor L Scoullar
Councillor A McNaughton	Councillor I Strong
Councillor J McQueen	Councillor J R Walsh

**Attending:** Shirley MacLeod, Area Manager, Customer Services  
Hugh Blake, Estates Surveyor  
Liz Marion, Senior Community Learning & Development Worker  
John Duncan, Area Children's Manager  
Ailsa Cunningham, Streetscene Officer  
Joe McCabe, Streetscene Supervisor  
Ryan McGlynn, Technical Officer  
Brian FitzPatrick, Lighting Inspector

Inspector David Armstrong, Strathclyde Police  
Inspector Hugh O'Neill, Strathclyde Police

## **1. APOLOGIES**

Apologies for absence were intimated on behalf of Councillors R Macintyre and R Simon.

The Chairman ruled and the Committee agreed, in terms of Standing Order 3.2.2 that a report regarding the Community Council By-Elections, dealt with at item 4b of this minute, be taken as a matter of urgency, due to the imminent election date.

Councillor Marshall congratulated Ailsa Cunningham and Joe McCabe on the recent Beautiful Scotland Awards, advising that Rothesay had been awarded the coveted Rosebowl trophy, as well as the Coastal Resort award, and St Andrews Primary school won a special award at the same ceremony.

## **2. DECLARATIONS OF INTEREST**

Councillor Marshall declared a non financial interest in item 9 (a) by reason of having formed an opinion on the matter and took no part in the discussion of that item.

## **3. MINUTES**

### **(a) MINUTE OF MEETING OF 3RD AUGUST 2010**

The Minutes of the Area Committee of the 3<sup>rd</sup> August 2010 were approved as a correct record.

**4. CUSTOMER SERVICES**

**(a) VERBAL REPORT ON DUNOON - GOUROCK FERRY SERVICE**

The Committee head a verbal update from the Area Manager, Customer Services on the Gourock/Dunoon Ferry Service. She advised that the Tender Documents have still not been published and the Council have asked Scottish Government Officials for an explanation as to why this has not happened.

Decision

The Committee noted the details provided on this matter.

**(b) COMMUNITY COUNCIL BY-ELECTIONS**

Members heard from the Area Manager, Customer Services on the recent Community Council By-Elections and were advised that a By-Election will be carried out by postal votes for the Lochgoil Community Council.

Decision

The Committee noted the contents of the report by the Executive Director of Customer Services.

(Reference: Report by the Executive Director of Customer Services dated 1<sup>st</sup> October 2010 – tabled)

**5. STRATHCLYDE POLICE**

**(a) UPDATE ON ABANDONED TRAILERS AT PORT BANNATYNE**

Inspector Armstrong updated Members on the Abandoned Trailers at Port Bannatyne advising that all the dangerous ones have been taken away. He explained that there were 5 trailers left and he had no powers to remove them because they were not in a dangerous condition.

Decision

The Committee noted the information provided.

**6. PUBLIC AND COUNCILLOR QUESTION TIME**

The Committee were asked questions from Liz McFarlane on the proposed joint primary school campus including if the campus would be the largest in the UK, consultation strategy, planning permission, funding for refurbishment of existing schools, communication with parents and she asked for the Council's Educational Statement of Need. Councillors Strong and Walsh gave advice on the questions raised and advised if the group had any further question to contact Malcolm MacFadyen. It was agreed Shirley MacLeod would post the Community Engagement Strategy to Liz McFarlane.

Mr Moonan asked about what detail the Civil Servants were looking at in regard to the ferry services and advice was given.

Anne Gabriel asked about Community Council By-Elections and Shirley MacLeod gave her advice.

Councillor Marshall asked Inspector O'Neill about speeding in Blairmore and Inspector O'Neill advised that the equipment has not yet been put in the area because there is a waiting list but unmarked and marked police cars have been deployed into the area for the meantime.

## **7. COMMUNITY SERVICES**

### **(a) THIRD SECTOR GRANTS**

The Committee considered Third Sector Grants and agreed as follows:-

<b>Third Sector Grants</b>	<b>Project Costs</b>	<b>Grant Awarded</b>
Lochgoilhead Public Hall	£36,240	£2,000

(Reference: Report by Community Development Manager – submitted)

## **8. DEVELOPMENT AND INFRASTRUCTURE SERVICES**

### **(a) ROYAL CRESCENT LANE**

Members heard from the Area Manager, Customer Services on the risks to future Council commitments if the proposal to adopt sections of private lanes is pursued.

#### Decision

The Committee:-

1. Agreed with the recommendations contained in the report by the Roads Asset Manager.
2. Agreed that Members be kept informed on point 2.2 of the report with an update to the Business Day Meeting in December.

(Reference: Report by the Roads Asset Manager dated 14<sup>th</sup> September 2010 – submitted)

### **(b) WINTER SERVICE POLICY 2010-2011**

Members heard from the Area Manager, Customer Services on the Winter Service Policy 2010-11.

#### Decision

The Committee:-

1. Agreed with the recommendations contained in the report by the Roads Asset Manager.
2. Agreed that Priority 2, A815 Dunoon – Toward be amended to Dunoon – Loch Striven.

(Reference: Report by the Roads Asset Manager dated 14<sup>th</sup> September 2010 – submitted)

(c) **MILTON BURN FLOOD PREVENTION SCHEME**

Members heard from the Estates Surveyor on the status of the Milton Burn Flood Prevention Scheme.

Decision

The Committee:-

1. Noted the contents of the report by the Principal Engineer.
2. Agreed that the Area Manager, Customer Services would write to residents and businesses in the area advising them of progress with this scheme.

(Reference: Report by the Principal Engineer dated 14<sup>th</sup> September 2010 – submitted)

(d) **ROTHESAY CHRISTMAS LIGHTS**

Members heard from the Technical Officer on the outstanding works required for the installation of the new Christmas Lighting in Rothesay.

Decision

The Committee:-

1. Noted the contents of the report by the Operations Manager.
2. Agreed the Christmas Light switch on date would be the same week as Dunoon.

(Reference: Report by the Operations Manager dated 4<sup>th</sup> August 2010 – submitted)

**9. EXEMPT ITEMS**

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following items of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 9 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

(a) **MIDGE LANE, KILMUN, FORESTRY COMMISSION - SERVITUDE FOR NEW ACCESS ROAD**

Councillor B Marshall, having declared a non financial interest in this item, left the meeting and took no part in the discussion, Councillor L Scoullar took over the Chair.

Members heard from the Estates Surveyor on the request from Forestry Commission Scotland for a servitude over ground adjacent to the A880.

Decision

The Committee agreed that the matter be continued until the next Area Committee in December to allow further discussions with the Forestry Commission.

(Reference: Report by the Executive Director, Customer Services dated 5<sup>th</sup> October 2010 – submitted)

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**ARGYLL AND BUTE COUNCIL  
CUSTOMER SERVICES**

**BUTE AND COWAL  
AREA COMMITTEE  
7<sup>th</sup> December 2010.**

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**THE THIRD MARQUIS OF BUTE'S SILVER WEDDING DOWRY FUND.**

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**1.0 SUMMARY**

- 1.1 This report gives Members information regarding an application which has been made to the Marquis of Bute's Silver Wedding Dowry Fund.

**2.0 RECOMMENDATION**

- 2.1 Members are asked to consider this application to the Silver Wedding Dowry Fund, and to make whatever grant they deem appropriate.

**3.0 DETAIL**

- 3.1 In 1897 the Marquess of Bute established a Wedding Dowry Fund to mark the occasion of his Silver Wedding Anniversary. The interest realised from the fund was to be used as a "Dowry" for any girl resident in Rothesay being married in December of any year. The fund was to be administered by the Provost and Magistrates of the Burgh of Rothesay and prospective applications had to be lodged before the December meeting of the Town Council. Argyll and Bute Council is now responsible for the administration of the Fund and applications are considered, in the first instance, by Bute and Cowal Area Committee following the timetable and original conditions of the Fund.
- 3.2 On the presentation of the dowries and payment of the monies, which shall be made by the Provost or one of the Magistrates immediately after the marriage ceremonies, the bride and bridegroom shall be reminded by the Provost or Magistrate of the origin of the fund, and shall have read to them by the Provost or Magistrate or should they prefer it, by some other person to be named by them and authorised by him, the first eleven verses of the second chapter of the Gospel according to St. John.

- 3.3 Nowadays, the fund is administered by the Bute and Cowal Area Committee. Benefits can only be paid out during the month of December, and must therefore be considered at the December meeting of the Bute and Cowal Area Committee.
- 3.4 The Fund has been advertised in the Buteman during November, and one application has been received, from Ms Lia Louella Winspear and Mr Jason Andrew McLeod, both resident in Rothesay.
- 3.5 Members are therefore asked to consider this application which has been made to the Silver Wedding Dowry Fund.

#### **4.0 CONCLUSIONS**

- 4.1 Members are asked to consider this application, and make recommendations on any potential grant payment which they would wish to make to the applicant.

#### **5.0 IMPLICATIONS**

Policy:	None
Financial:	Application is in line with the requirements of the Dowry Fund
Personnel:	None
Equal Opportunities:	None

For further information contact: Shirley MacLeod, Area Manager, Customer Services  
01369 707130

Date: 26<sup>th</sup> November 2010

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**ARGYLL AND BUTE COUNCIL  
SERVICES**

**BUTE AND COWAL CUSTOMER  
AREA COMMITTEE**

**7<sup>th</sup> December 2010.**

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**THE PROVOST'S FUND.**

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**1.0 SUMMARY**

1.1 This report gives Members information regarding applications which have been made to the Provost's Fund.

**2.0 RECOMMENDATION**

2.1 Members are asked to consider these applications to the Provost's Fund, and to make whatever grant they deem appropriate.

**3.0 DETAIL**

- 3.1 The Provost's Fund was instituted by Provost James McMillan O.B.E. to commemorate the visit of King George V, and Queen Mary and Princess Mary to Rothesay on 11<sup>th</sup> July 1920.
- 3.2 The Fund was to be held by the Magistrates of Rothesay for the purpose of providing from the free income thereof, assistance to Soldiers and Sailors who had served in the European War, 1914-1919, or the Wives and Dependants of any Soldiers and Sailors who had lost their lives in the said War.
- 3.3 Applications for the benefits of the Fund shall be made in the month of November and grants shall be paid in the month of December. The number of persons receiving the benefit shall not in any year exceed twenty, and that each beneficiary must be domiciled in Rothesay. When no beneficiaries are drawn from the classes for the benefit of whom the Fund was instituted, the Magistrates shall hold the Fund for the benefit of the deserving poor of the Burgh, and administer it under the same conditions as laid down for Soldiers and Sailors etc.

- 3.4 Nowadays, the fund is administered by the Bute and Cowal Area Committee, and benefits from the fund can be paid out to the deserving poor of the Burgh of Rothesay. Benefits can only be paid out during the month of December, and must therefore be considered at the December meeting of the Bute and Cowal Area Committee.
- 3.5 The Fund has been advertised in the Buteman during November, and two applications have been received, from Mrs Janet McLachlan, 131 High Street Rothesay and Mrs Isabel McColl, 89 High Street, Rothesay.
- 3.6 Members are therefore asked to consider these applications which have been made to the Provost's Fund.

#### **4.0 CONCLUSIONS**

- 4.1 Members are asked to consider these applications, and make recommendations on any potential grant payment which they would wish to make to the applicants.

#### **5.0 IMPLICATIONS**

Policy: None  
Financial: Application is in line with the requirements of the Provost's Fund  
Personnel: None  
Equal Opportunities: None

For further information contact: Shirley MacLeod, Area Manager, Customer Services 01369 707130

Date: 26<sup>th</sup> November 2010

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**ARGYLL & BUTE COUNCIL****BUTE AND COWAL AREA  
COMMITTEE****CUSTOMER SERVICES****TUESDAY 7 DECEMBER 2010**

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***DUNOON PRIMARY CAMPUS UPDATE***

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**1. SUMMARY**

- 1.1 This report provides an update on the progress that is being achieved with respect to the development of the Outline Business Case for the Joint Primary Campus for Dunoon.

**2. RECOMMENDATION**

- 2.1 Members are asked to note the terms of the update.

**3. DETAIL**

- 3.1 **Background:** Following the bid for resources submitted in October 2009, the Scottish Government has confirmed that it is prepared, in principle, to fund 50% of the approved costs relating to the provision of a new primary campus for the Dunoon area. This funding is to be allocated from the Schools Building Programme and could ultimately lead to the creation of a joint campus to replace the existing Dunoon, Kilm and St Muns Primary Schools.
- 3.2 Building on the Government's announcement, the Council has been required to engage with the Scottish Futures Trust who have been given the task of managing the Schools Building Programme on a national basis. Their involvement is also designed to ensure the delivery of best value in terms of both design and procurement. Subsequently, in March 2010 the Council agreed to allocate resources within the 2010/11 Capital Plan to enable the development of the Outline Business Case required under the approved Capital Planning Procedures. Assuming Members are prepared to accept the recommendations arising from this process, the development of the Final Business Case will follow in 2011/12.
- 3.3 **Funding:** Members are asked to note that the Government has confirmed that they will be prepared to contribute up to a maximum of £6,744,876 as their share of the cost with this

provision commencing in 2013/14. While helpful, this announcement has also set out a challenging timeline for the Council as all of the design work and formal and informal consultation processes associated with the project will require to be completed within the interim period.

3.4 **Work plan and initial project milestones:** Further meetings will be scheduled with the Scottish Futures Trust throughout the project. These will be used to ensure full compliance with the Government's conditions for draw down of the funding and with previously agreed project milestones. With respect to the latter, the Scottish Futures Trust have already been made aware of the following:

- Council consideration of the key recommendations arising from the Outline Business Case – March 2011
- On the assumption of a positive outcome to the above, development of the Full Business Case during 2011

3.5 **The Business Case Process:** An Outline Business Case is currently being prepared. This will assess the pros and cons associated with a range of potential development sites within the area. Ultimately, this Business Case will contain a suite of recommendations which will be made available for consideration by the Council in March 2011. If the recommendations are acceptable, the Council will then move forward to prepare designs as part of a Full Business Case during 2011/12.

3.6 **Development of the Design Brief:** With the support of the Scottish Futures Trust, the Council has managed to gain the services of **Architecture and Design Scotland** and when appropriate, **The Carbon Trust** to support the development of a Design Brief. To date, as part of this informal consultation process, Architecture and Design Scotland have facilitated a number of workshop sessions involving representatives of the Customer Services Design Team, the Head Teachers of the 3 affected primary schools, the link Quality Improvement Officer, Parent Council representatives and Pupils. A Champions for Change group made up of representatives from these interest groups has also been established to take forward the development of an Education Brief to inform the design of the campus.

3.7 Architecture and Design Scotland's input is being provided at no cost to the Council on the understanding that they will be using the process to promote the project on an exemplar basis. As a result of this, they have to demonstrate a classic approach to the informal participation/consultation associated with the

development of the brief. This is also desirable to optimise the design and ensure that the needs of all potential users are taken into account at the earliest possible stage of the design process.

3.8 In addition to the foregoing, the Council proposes to establish a **Master Planning Group** to ensure that the wider benefits of the new campus will not be missed. It is envisaged that this group will comprise of senior officials drawn from Customer Services, Community Services, Development and Infrastructure as well as from key Community Planning Partners.

3.9 **Governance:** The early stages of the workplan have been managed within the Customer Services Design Team via monthly project co-ordination meetings. These arrangements have ensured that the initial stages of the project remain on the targeted timescale. However, in view of the scale of the project, with an indicative budget of £13m together with the task of amalgamating 3 primary schools into a new campus, a Project Board has now been established under the chairmanship of the Executive Director of Customer Services to ensure rigorous management of the development process.

3.10 **Consultation:** If the Council decides, after considering the Outline Business Case, that it wishes to take the proposal forward, the scheme will be developed further to Full Business Case stage and a Planning Application shall be submitted for the preferred site. At this stage, in addition to formal, statutory consultation there will be a range of actions that the Council will have to comply with in relation to the Schools (Consultation) (Scotland) Act 2010. This will include:

- Publishing a proposal paper together with the assessments the Council has made incorporating an educational benefit statement and the identified implications of the proposal.
- Consulting on the above for 6 weeks of term time.
- Advising parents and Parent Councils of this consultation and invite responses.
- Consulting the pupils of each school to ensure that they have an opportunity to have a say in the process.
- Consulting with staff members.
- Convening a public meeting where all stakeholders can provide comments.
- Inviting Her Majesty's Inspectorate of Education (HMIE) to comment on the proposals.

At the end of this process, the Council would be obliged to publish a consultation report prior to taking final decisions.

#### 4. CONCLUSION

- 4.1 Development of the Primary Campus for Dunoon is moving forward to the planned timescale wherein the Council is scheduled to consider recommendations arising from the Outline Business Case in March 2011.
- 4.2 Arrangements have been made for the formation of a Project Board to ensure appropriate levels of governance and the Council is continuing to liaise with the Scottish Futures Trust as required.
- 4.3 Assuming the project progresses as planned the Government has indicated that their funding is likely to become available in 2013/14. The Council is working to this timeline and is currently undertaking informal consultation to inform the development of the Education Brief for the project. Formal consultation as required under the Schools (Consultation) (Scotland) Act 2010 will follow at an appropriate time.

#### 5. IMPLICATIONS

*Policy: The development of the Primary Campus reflects national objectives for Education together with the Council's School Estate Strategy.*

*Finance: The Government will fund 50% of approved costs of the project but the Council will have to plan to address the balance at appropriate times within its Capital Plan.*

*Personnel: Major changes will have to be managed as staff move into the new campus.*

*Legal: The Council may have the decision to proceed called in by the Scottish Government if there are concerns the processes required by the Schools (Consultation) (Scotland) Act 2010 have not been followed.*

*Equal Opportunities: Nil*

Executive Director of Customer Services  
11 November 2010

For further information please contact:  
Malcolm MacFadyen  
Head of Facility Services  
Tel: 01546 604412



**ARGYLL & BUTE COUNCIL****BUTE AND COWAL AREA  
COMMITTEE****CORPORATE SERVICES****7 DECEMBER 2010**

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**ROTHESAY JOINT CAMPUS: ACHIEVEMENT REPORT 2010****1. SUMMARY**

A report on the performance of all Argyll and Bute pupils in the Scottish Qualifications Authority (SQA) examination results was presented to the Executive Committee on the 4 November 2010.

This report, presented by the Principal, Ms Wendy Brownlie, outlines the major achievements of the school in 2009/10 and includes the SQA examination results for pupils who sat examinations in May/June 2010. The results are based on pre-appeal data.

**2. RECOMMENDATIONS**

The Area Committee are asked to note the strong performance of pupils and the commitment of staff in their examination successes and in the wider aspects of achievement across the school.

**3. DETAILS**

The details are included in the attached report from the school.

**4. IMPLICATIONS**

<b>Policy:</b>	<b>None</b>
<b>Financial:</b>	<b>None</b>
<b>Personnel:</b>	<b>None</b>
<b>Equal Opportunities:</b>	<b>None</b>

For further information contact: Ms Wendy Brownlie, Principal  
Rothesay Joint Campus

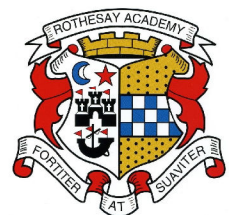
Telephone: 01700 503367

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# Rothesay Joint Campus One Community, One Campus, One School



**Report to Committee from 2009-2010**



# Rothesay Joint Campus



Session 2009/2010 was another successful year for Rothesay Joint Campus. The Campus continued on the journey to become:

## **One Community, One Campus, One School**

in which each individual has respect and support from fellow pupils, staff, parents and the community where their strengths and aspirations are encouraged and their achievements recognised.

We are now established as a joint campus and although it has not always been easy, we have made great progress in implementing the principles and aspirations of Curriculum for Excellence to deliver a seamless 3-18 curriculum which is more effectively meeting the needs of all of our young people in One Community, One Campus, and One School.

As schools on Bute we have agreed 4 priorities for 2009/2012, these are:

- < redesigning the curriculum
- < embedding Assessment is for Learning, Co-operative Learning and Active Learning
- < undertake training in Coaching and Mentoring techniques in order to more effectively support pupils
- < developing inter-disciplinary learning

These priorities are reflected in our improvement plan.

For session 2010/2011 we have also agreed 4 Campus priorities, these are:

- < development of literacy, numeracy, health and wellbeing strategies across Campus
- < development of GLOW and our ICT infrastructure and their use as a teaching and learning tool
- < develop plan to ensure that learners across Campus receive sufficient, meaningful time to Discuss progress and needs with a mentor
- < redesigning the P5-S3 curriculum



Rothesay Primary School  
And  
Pre-5 Centre  
**Committee Report for 2009-2010**



[www.argyll-bute.gov.uk](http://www.argyll-bute.gov.uk)



## SCHOOL VALUES AND AIMS

*In Rothesay Primary School we aim to become successful learners by working hard, setting personal targets, behaving well and through having fun.*

*In Rothesay Primary we aim to become confident individuals by working through challenging but appropriate targets, valuing all achievements and through mutual respect within partnerships and friendships.*

*In Rothesay Primary School we aim to become responsible citizens by considering our actions, manners and general behaviour. We encourage membership of the Eco Committee, Pupil Council, Junior Road Safety Officers and Health Group and respect each other in our roles as well as having respect for our school and property and for our community. We expect everyone to be on time, to be a positive member of our team and to have respect for everyone within that team.*

*In Rothesay Primary School we aim to become effective contributors by encouraging teamwork, personal commitment, positive communication and the promotion of eco and health issues.*

*In Rothesay Primary School we aim to forge a close partnership with parents and all stakeholders.*



## **Evaluation of Primary Improvement Plan 2009/10**

### Interdisciplinary Learning

Interdisciplinary themes have been identified for all year groups and were delivered this session. The themes contextualise learning and ensure good use of the local environment and the community. The planning tool is effective and supports staff to develop the themes around pupil interests and experiences. Staff have used professional discussion forums to share ideas and experiences.

### Coaching and Mentoring

All staff have engaged in coaching and mentoring training with a company called UXL and are beginning to use the techniques to enhance teaching and learning and to support the personal learning planning process (My Learning Journey).

### Curriculum Development

Staff are more familiar with the Curriculum for Excellence outcomes and experiences and are gaining in confidence in planning, delivering and reporting on them. Planning now incorporates literacy, numeracy and health and wellbeing and staff are very aware that these are core to our new curriculum. Transitions from pre 5 to primary and primary to secondary have been enhanced, with improved sharing of curriculum information and staff working together across sectors more regularly. Learning Journeys are being used effectively by all staff to ensure pupil achievements both in and out of school are recognised. The Journeys also provide meaningful time for staff to talk with pupils about their learning and target setting. There have been a number of opportunities for parents to become more informed about the curriculum changes. In partnership with the parent council we have had a parent zone room on parents evening. All parents whose children are in a transition stage have had a presentation on Curriculum for Excellence. Staff have begun to visit each other to observe and share practice. This will be extended next session to involve all staff.

### Taking Methodology into Every Classroom

All teaching staff are participating in a Teacher Learning Community where the focus has been on assessment. This has proved to be very positive in sharing practice and providing a level of moderation to ensure all staff are assessing in at the same levels. Cooperative Learning is now being used in all classrooms and when used pupils become more engaged and involved in their learning.

Active learning is firmly embedded in our early stages and has had a very positive impact on progress and pupil confidence in learning. Some senior classes are making some use of the techniques, but this will remain a priority as will cooperative learning and assessment.

National Assessment Results June 2010

Stage	Level	Reading %	Writing %	Mathematics %
P3	A	100	100	96
P4	B	95	95	100
P6	C	94	91	97
P7	D	81	83	81
<b>Overall benchmark</b>		<b>94</b>	<b>91</b>	<b>96</b>

This table reflects the expected levels, however all pupils are assessed at the appropriate level when they are ready and a number of our pupils achieve earlier than the national benchmarks. This is reflected in the following figures:

**across all stages early pass rates are**  
**34% Reading**  
**31% Writing**  
**40% Mathematics**





## Wider Achievement Celebrated at Rothesay Primary School and Pre-5 Centre

- In Rothesay Primary wider achievements are celebrated regularly during assemblies, within newsletters and the local press and by the regular presentation of many certificates and awards.
- Parents are kept fully informed of all achievements and we actively encourage all stakeholders to celebrate in any successes.



- Sport plays an important part in school life at Rothesay Primary and our pupils have once again been involved in a variety of events and activities. Our Primary 7's participated in the Inverclyde Cross Country finals. There have been both indoor and outdoor football tournaments for a range of age groups, including a P6/7 tournament in Greenock. We participated with great success in the Bute Primary schools swimming gala and also the Argyll and Bute schools swimming gala. Our ever improving shinty teams played at a tournament in Dunoon and the under primary 5 team qualified for the national finals in Inverness where they performed well. Mrs Ewing organised the P7 triathlon, once again it was a great success.

- The Eco committee continue to support the school to develop sustainability and was recently rewarded for its efforts with a Social Enterprise School Award. The committee has also submitted its application for our green flag assessment and we look forward to being able to fly our green flag once again. The committee worked with Anna Harrison from the Rothesay Cancer Research shop to organise an amazing fashion show in which all of the clothes were from the charity shop. A number of pupils modelled and some wore items they had created themselves. The committee has secured our very own rag bag container which means parents and the community can drop off clothes and shoes at anytime. These are then uplifted and we receive money for every ton of rags received. The committee also coordinated a competition to design a "bag for life" and these bags are now available from the school. The group reinvested some of it's earnings in a trailer which will allow them to carry more goods to markets and other events. As a school we again supported the Fuchsia and Horticultural Show and participated in a number of competitions with much success. The committee once again took a stall at the Mount Stuart Christmas Fayre to help raise funds. We have developed a new partnership with our neighbours Bute Produce which sees them collect some of our garden waste for composting. They have also been working with us on a hot composter which will allow more composting to be done in a shorter timescale. Katherine Usher from GRAB helped us complete a waste audit.



• Our pupils have engaged in many cultural activities throughout the year. Primary 7 Planned and delivered their own Burns Supper which was held at Chandlers Hotel. Pupils from pre5- P7 took part in the Rotary organised "Burns Ya Bute" event where younger pupils drew pictures and older pupils performed a popular Burns poem to a large audience at the Pavilion. Also, on the Burns theme, P3 pupils participated in a Somerfield Art competition. Pupils in the early years were regaled with stories from professional story tellers and we have had performances from Hopscotch and Baldy Bane theatre groups.



• This year a number of our pupils performed in the community pantomime, The Wizard of Oz. There have been a range of informative and entertaining assemblies delivered by all classes. Pre 5 children delighted parents at their "Sing-a-long." The chanter and drumming club has gone from strength to strength with a number of pupils now playing the pipes and performing with the junior band at events across the country. There have been Halloween and Valentine discos as well as an exciting Beetle Drive organised by the PTA. The PTA also supported the creation of a school Calendar which has raised valuable funds for the school.



• Supporting charities continues to be important in Rothesay Primary. In partnership with the Academy and on our own, we have raised money for the following: Spirit Aid, RNLI, Comic Relief, Children in Need, Haiti and Breast Cancer. World Book day was again a favourite event.

We have continued our 'Teddies at Beddies' programme in which parent volunteers ensure that books are exchanged. Pupils (and their parents and carers) have to ensure that their teddy gets a story every week.



In August our Primary 6 and 7 pupils visited Castle Toward where they took part in outdoor education and team building activities.

• Rothesay Primary and Pre-5 Centre strive to ensure our pupils are Effective Contributors, Confident Individuals and Responsible Citizens within the school, local community and wider community. Senior pupils trained as peer mediators and have worked hard to make our playground a happy place whilst our playground buddies have ensured everyone has something to do. The newly painted playground markings have also made playtime more fun. We took part in a cycle competition sponsored by a local resident. At lunchtime pupils have been further encouraged to make healthy choices and win a golden ticket. The class with the most tickets then wins time on the Wii. On another health note P1 and 2 pupils are taking part in a tooth brushing programme in school. We supported the new British Legion on the island in their Poppy day competitions. A visit from the Smoke Free Me group shared the dangers of smoking with senior pupils. The group said that we were the "most helpful, friendliest school they have visited". Our Junior Road safety officers have made sure that we are all aware of the dangers on the road. P1 pupils took part in the Big Bird Watch, reporting on the birds they spotted. As a school we also participated in the Big Man Walking event, running stalls and playing in a shinty demonstration match. Primary 7 pupils joined in a consultation about Town Centre regeneration and suggested a number of areas in town that could be smartened up. This year also saw the introduction of a new Top Trumps competition organised by Mrs Shaw through Generation Green. Throughout the school, election fever hit, especially in pre 5.



© Primary 7 pupils planned and organised this year's Easter Service in the Church. We were very fortunate to be able to use the United Church's new hall for all of our Christmas parties. The choir excelled in a wonderful Community Carol Concert.

The Parent Council runs a Parent Zone at our Parents' Nights. This is a drop in area where parents can browse recent publications, talk to professionals including the school nurse and the members of the Area Network Support Team.

• The staff have also celebrated many achievements. This session 5 staff members completed a paediatric first aid course. Child Care students have had successful placements within different stages at the Early Years. Members of the support team continue studying for the Professional Development Award (PDA). Staff are also being trained to use GLOW, the new Scottish Digital Network for Education. All staff had training in coaching and mentoring training.



• Parents play an extremely important part in Rothesay Primary School. The Parent Council continues to work closely with staff, ensuring the best opportunities for all pupils. The PTA have organised a selection of events to raise money to buy additional resources and support theatre and author visits. Events such as, Deal or No Deal/Talent Show have enabled the PTA to raise money. Pre-5 parents have become involved in a Planning Group that helps the school to self-evaluate performance and plan new developments.

- ⊙ Our pre 5 had a Care Commission inspection which said;  
The quality of care and support is very good  
The quality of the environment is good  
The quality of staffing is good  
The quality of management and leadership is very good

⟨ We were very fortunate to have a visit from Beth Lamie an author who supported pupils to create their biographies and autobiographies.

⟨ We were very proud as a Joint Campus to receive an Argyll and Bute Education award for our success in working as a Joint Campus.

Trips to Kelvingrove, the Science Centre, the People's Palace, Mount Stuart, Bute Produce, and Scotland Street Museum have all enhanced our children's education and are supported by parents.

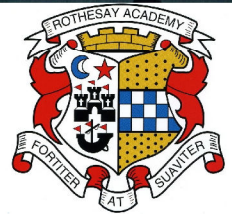


In August Primary 6 and 7 pupils visited Castle Toward for a residential outdoor week.

# Rothesay Academy Committee Report for 2009-2010



[www.argyll-bute.gov.uk](http://www.argyll-bute.gov.uk)



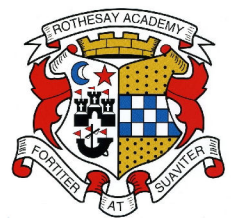
## *SCHOOL VISION, VALUES AND AIMS*



Our school embraces the values of our nation – wisdom, justice, compassion and integrity.

We see our school as a learning community where each individual has respect and support from fellow pupils, staff, parents and the community where their strengths and aspirations are encouraged and their achievements recognised.

We aim to uphold these values and our vision of the school through quality learning experiences in a well maintained environment where young people will learn for the future with staff who are fair, encouraging and promote positive interactions through reward and positive feedback. We will ensure good communication throughout the school and with the community as a whole.



## **Evaluation of Secondary Improvement Plan 2009/10**

**Redesign of the curriculum P5-S2.** All staff are familiar with and understand the new experiences and outcomes and these were reflected to some degree across all courses being delivered this year in S1. The outcomes and experiences build on those being taught in primary 7. All departments have developed an S1 curriculum in line with our expectations and aspirations and local and national guidance. This curriculum will be delivered from August '10 when there will also be a revised structure as follows.

A personal learning time has been identified, with the aim of supporting the motivation and learning of all pupils long term and across all curricular areas. That many of our pupils lack motivation, aspiration and resilience has been highlighted by both parents and staff. This will allow us to move towards the entitlement of every pupil to discuss progress and undertake personal learning planning with a known and trusted member of staff using coaching techniques.

Pupils have hitherto attended certain subjects only once or twice per week. Moving to thrice weekly, rotating subjects, offers the opportunity for more intensive teaching and deeper learning as well as for teachers and pupils to be able to know one another better. It also reduces the number of teachers seen in a week. It is recognised that for some subjects this means an overall reduction in contact periods per annum. However, Building the Curriculum 3 is clear that the curriculum areas "are not intended as structures for timetabling", but are "the organisers for setting out the experiences and outcomes."

Unlike in the present structure, under Curriculum for Excellence, it will be possible for pupils not to continue with English or Maths, as they will have a literacy and numeracy qualification by the end of S3. It was therefore felt that an additional period in English/Maths over the course of 2 years would support this.

Inter-disciplinary working will be taken forward through a one week event at the end of the S1 session and also by departments working with other departments. The bulk of inter-disciplinary working will take place within the normal timetable. It is hoped that this approach will make inter-disciplinary working manageable and sustainable.

We have structured our S1 curriculum in order to best meet the needs of our pupils.

This has been supported by research, professional dialogue, within and outwith our own Authority, as well as participation at both Authority and national events. This has included a number of meetings involving Kier Bloomer one of the authors of Curriculum for Excellence. The resulting plan aims to enable us to deliver a high quality learning experience for all our pupils. As is normal practice, it will naturally be subject to rigorous evaluation and subsequent change as appropriate.

## **Structure**

In S1 a pupil will attend 5 periods each of English and Mathematics and 3 periods of French.

There will also be 3 periods of Social Subjects. This will be in rotation i.e. pupils will be taught Geography, History and Modern Studies each for 3 periods for one third of the year. The Technologies; IT, Craft and Design and Home Economics and the Expressive Arts; Art and Design, Music and Drama will similarly be taught on rotation.

There will be 3 periods a week of Science. This is an integrated course of Biology, Chemistry and Physics.

There will be 5 periods a week of Health and Wellbeing- 2 periods of Physical Education, 1 of Personal Social and Health Education, 1 of Personal Learning time and 1 of Religious and Moral Education.

These plans have been met with some concerns from staff and parents, however we will implement the plan from August and will undertake evaluation of structure and courses involving all stakeholders.

**Embed Aifl, Cooperative Learning and Active Learning.** These pedagogies are more embedded in teaching and learning across the school. Staff confidence and capacity in using the pedagogies has improved. Pupils tell us that their learning is more active and that they enjoy cooperative learning.

**Interdisciplinary Learning.** Most departments participated in an interdisciplinary study this session. All P7 and S1 pupils participated in a large study based on the United Nations Rights of the Child. All departments have identified appropriate interdisciplinary themes and experiences to support learning for S1 next session that will ensure depth of learning for our pupils. Also see comments above

**Achievement Event.** All departments participated in this event which was run in conjunction with a P7 parent transition meeting. The evening showcased pupil achievements and departmental activities. We hope this has also helped parents understand Curriculum for Excellence.



## SQA Results

Overall, SQA results for 2010 show improved levels of performance when compared with 2009. It should be borne in mind that, in addition to the results detailed below, many pupils gained Skills for Work awards (offered in partnership with Argyll College and James Watt College) and some gained xl awards (offered in partnership with the Prince's Trust).

At S4, all National Priority measures reflect raised attainment compared with 2009:

Pupils gaining awards at level 3 in English and Maths – 97%	
Pupils gaining 5+ awards at level 3 – 93%	89%
Pupils gaining 5+ awards at level 4 – 87%	71%
Pupils gaining 5+ awards at level 5 – 35%	21%

The percentage of pupils gaining 5+ awards at level 3 represents the second strongest performance over the past 5 years. All other measures are the strongest performance in this period. The percentage of pupils gaining 5+ awards at level 5 is in line with national performance. All other measures are above national performance.

Some notably improved Standard Grade results, with 2009 % of the presentation gaining the stated level in brackets, are:

	Grade 1	Grades 1 and 2
Biology	18% (6%)	67% (23%)
Chemistry	38% (7)	63% (33%)
Physics	53% (13%)	60% (44%)
French	17% (10%)	54% (36%)
Geography	32% (6%)	50% (28%)
Graphic Communication	27% (0%)	60% (13%)
Physical Education	33% (22%)	75% (48%)

At S5, performance is similar to 2009, with 36% (of the cohort's S4 roll) gaining at least 1 Higher award (34% 2009), 16% at least 3 Higher awards (18% 2009) and 5% gaining 5 passes at Higher level (4% 2009). One pupil gained 5 awards at "A". Closer scrutiny reveals predominantly positive progression values.

S6 Higher performance shows a significant improvement on 2009, with a number of very good individual performances. The percentage of pupils gaining at least 1 Higher award rose from 29% to 39%, and those gaining at least 3 awards from 6% to 15%.

Notable subject performances include History, with passes at A – C up from 63% to 94% and Physics, where, although the number of candidates is low the success rate is improved, with 67% gaining awards at A or B, up from 3%.

Intermediate 2 continues to be an important qualification for our pupils in S5/6. From 132 presentations there were 102 awards at A – C.

In S5, there were 105 Higher presentations, resulting in 84 awards at A – C, with more pupils gaining awards than in previous years (36%, compared with 32% in each of the previous 2 years).

In S6, 93 Higher presentations produced 71 awards at A – C. This represents a pass rate of 66%, up from 53% in 2009.

Four awards at Advanced Higher were also achieved.

We continue to make use of CAT as part of our target setting process from S3 onwards and monitor pupil progress through tracking reports at approximately 6 weekly intervals. In addition, we have identified groups of pupils in S4 and S5 who we believe will benefit from targeted support as they work towards their examinations.

### **Wider Achievement Celebrated at Rothesay Academy**

#### Social Subjects

- < In September two senior pupils had the opportunity to visit the worlds largest WWII concentration camps, Auschwitz and Birkenau in Poland. On their return they delivered an emotional presentation at our Remembrance Service which had impact on the whole school community.
- < The department worked with teachers of Primary 7 pupils from across the island and the English and Science departments to deliver an interdisciplinary experience for all P7 and S1 pupils based on the United Nations Rights of the Child and the Millennium Charter. Three senior pupils visiting Malawi this summer also participated. The week was very successful and was rounded off by a fair trade coffee morning for pupils, staff and parents.





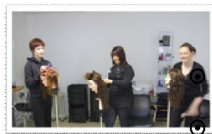
#### School Of Ambition

In this our last year of School of Ambition funding, we were able to continue to have an effective under 16's football team. There was staff training in trampolining and coaching and mentoring.

We were fortunate to continue for a short time to employ a mental health worker and have continued to employ a youth worker. Both posts have made very positive contributions to the lives of our pupils. We were able to develop further the leadership skills of pupils who attended Columba 1400. These pupils organised a superb community Carol Concert. Also funded through the programme were a range of music tutors as well as trips out to music and art experiences and visits from musicians and a drama workshop.

#### Study Skills and Pupil Support

- < Pupils from S1-S6 again received additional study skill support with visits from Live'n Learn and Tree of Knowledge. These groups shared with pupils strategies to make them more effective learners and help them plan out their time.
- < Sixth Year pupils were again invited for mock interviews with local businessmen from Rotary. A large number of pupils took up this opportunity. Businessmen from Rotary were very impressed at the calibre of our pupils.
- < Fourth year pupils attended a Skills Scotland Careers event in the SSEC in November. This event provided information to help pupils plan for their future.



A large number of 6<sup>th</sup> Year pupils undertook work shadowing both on and off the island to help them plan career paths.

The locally planned Time Out event at the Pavilion was supported by XL pupils and attended by all other pupils. This event gave pupils ideas about how they can use their skills to support local activities and also supported them to plan for their future.

- < Fourth Year pupils spent a very valuable week in February on work experience.
- < Third year XL pupils attended an XL celebration day in Oban organised by the Princes Trust. Activities included teambuilding and a treasure hunt.

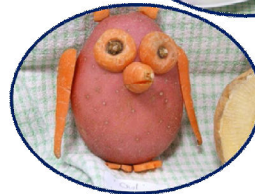


In September we hosted a visit from Chefs involved in the Eat Bute event organised by Mount Stuart. They visited the Campus to learn about the partnership between the Campus Garden and the school kitchen.



#### Home Economics and Hospitality

- Professional Chefs from the Hilton again visited. They showed pupils the wide range of ingredients they use to prepare dishes and how to make the most of them. Pupils then had the opportunity to taste dishes which included lobster and a range of exotic vegetables.
- Once again almost all second year pupils achieved their food hygiene certificates making them very popular with local restaurants and hotels for summer and part time employment as well as leaving them well placed to continue to study within the department for an SQA qualification.



- In October we held the first round of the Rotary Young Chef competition in school with Kieran Parkins going on to represent the school and Rothesay Rotary Club at the next round in East Kilbride. Kieran was a very credible third out of twelve competitors.
- Kieran also participated alongside Claire McPhee in the Future Chef Competition held in Campbeltown. Kieran again came third.
- In January a group of Hospitality pupils helped cater for a Burns Supper at Mount Stuart.

Mathematics

- ⟨ Brian Logan, a member of the SQA team and author of several maths text books spoke to fourth year pupils about how to improve their exam performance.
- ⟨ The maths department organised a Maths Road show for third year pupils to try out their skills in a practical way, solving puzzles and problems.



Music and Bands



- ⟨ Secondary staff directed a Joint Campus show called "Olivia". More than 100 pupils were involved in the production; onstage, behind the scenes, front of house, making costumes, painting scenery, designing posters and programmes, lighting and sound. This was an excellent and inclusive production.
- ⟨ Once again, the Swing Band opened the Jazz festival with a performance at the Pavilion where they played to the largest audience of the festival
- ⟨ The concert Band performed at a Joint Campus Carol Concert as well as at our Christmas, Easter and Remembrance Services
- ⟨ Standard Grade and Higher pupils attended a Royal Scottish National Orchestra Performance in Glasgow and a Jazz workshop on Campus.

< 18 pupils took part in a Rock Weekend in June led by a group of professional musicians and organised by CAST. Miss Forman organised a Battle of the Bands on the Saturday evening at which five bands, made up of pupils, participated. The winning band was Young Leafs. The standard was very high and the bands are already practising for next year!



- < The Swing Band was filmed for an appearance on Songs of Praise when they visited the island in May.
- < The Argyll and Bute Concert Band contained no fewer than six Rothesay Academy pupils.
- < Pupils of all ages took to the stage in the school talent show. Family and friends were invited to watch and the show was a great hit.

#### Art and Design



- < The art department took Higher pupils to the Botanic Gardens in Glasgow to seek inspiration for their Higher Design Units.
- < Third year pupils visited the Kelvingrove Art Gallery to assist them with the planning and design of their portfolio.
- < Art and music pupils participated in Rhapsody, an Argyll and Bute CAST production which culminated in a fashion show.

## Library

- ⟨ Third year English pupils were visited by author Keith Gray who gave advice on opening stories and good first lines. Pupils then went on to use his advice in creating their own short stories.
- ⟨ Mrs Lawson, school librarian, has made it through to the final of Librarian of the year.



## Pupil Social Events

- ⟨ Once again the School and House Captains arranged a fantastic Christmas Ceilidh for the whole school in the Pavilion. It was a tremendous evening attended by more than 300 pupils who danced the night away with great skill and passion. This highlighted the strength of teaching within the PE department to motivate so many youngsters to enjoy such an evening.
- ⟨ This year, Victoria Howard, House Captain organised the leavers Ceilidh at Mount Stuart which was very well attended and thoroughly enjoyed by all.
- ⟨ Pupils organised a quiz in which teams were made up of four people with a maximum of one adult. This was a closely contested event and a fun evening.
- ⟨ The Spirit Aid Committee in conjunction with the Rotary Club organised a sponsored walk which raised more the £1600 towards a visit to Malawi to take place at the end of the summer.
- ⟨ Captains also organised a number of discos throughout the term, at which a senior pupil was the D.J.

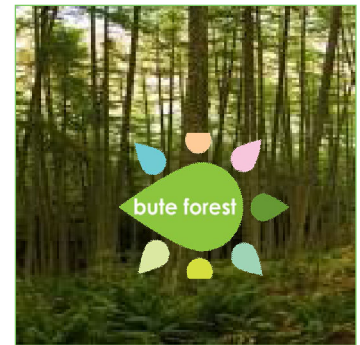


## Forest information

- ⟨ All year groups received a presentation on the then proposed community forest buy out after which pupils were invited to share their ideas about how the forest could be used.

## Charity

- ⟨ This year the Campus has raised almost £3,500 for our designated charity Spirit Aid. This money was raised through a series of events organised by our Spirit Aid Committee and school Captains.
- ⟨ A group of fourth year pupils raised £600 for Sports Relief with an event that included a coffee morning, raffle and games.



Nina MacDonald organised a week long event in aid of Neil's Wheels, a charity which supplies sports wheel chairs. The week involved staff and pupils experiencing life in a wheelchair for a day and a pupil staff basketball match. Over £1170 was raised for this very worthwhile cause.



Global Partnerships

Our Global partnership group has been working tirelessly with our twin schools in Malawi. A group of three pupils are visiting our partnership school in July to assist with developing the curriculum. The group will then visit the Spirit Aid site where we fund a soup kitchen and hope to undertake some building improvements.



English Department

- < Pupils from S5 and 6 attended a workshop held by the Scottish Youth Theatre
- < As part of a Science Fiction Unit, standard grade English pupils visited the Glasgow Science Centre. They learned about genetic engineering and used the information to write discursive essays.



Sports and PE

- < The school football team participated in the Scottish Schools Shield and from 250 schools made it to the last 32.
- < Senior girls took part in the first Argyll and Bute Swimming Championships, achieving medals in several heats.
- < A group of Campus pupils travelled to Port Glasgow for the Inverclyde Cross Country championships. Our girls under 15 team were third.
- < Zoe Clark and Eva Benfield played their hearts out in the Argyll and Bute Badminton Championship coming first and second respectfully in the singles. The girls also went on to win the doubles.



◁ Sports prizegiving was attended by former pupil Jim McAlister, now a Hamilton Accies player and for the first time in history Kames won the interhouse sports!

Feast of Talent

This extravaganza took place for the second year and was yet again a highly successful venture involving pupils from Hospitality, Music, Expressive Art and Design and Technical displaying their talent to a large audience of parents, guests and staff. Work from pupils within the Art Department greeted guests who were invited to browse the gallery, hospitality pupils created and served an amazing sit down two course meal, whilst pupils from our music department showcased their talents after dinner.



Education Achiever of the Year

Danielle Durnin a 4<sup>th</sup> year XL pupil won the Educational Achiever of the Year Award out of thousands of pupils nominated from schools across Scotland.



Ocean Youth Trust

11 pupils participated in a sailing adventure around the Clyde on the Ocean Youth Trust Yacht, Alba Venturer. Despite gale force winds the pupils had a great journey, visiting Rosneath, the Holy Loch, Portavadie, Rothesay Bay and Gourock.



Achievement Evening

In June all departments showcased work from throughout the year. Parents of all pupils were invited to attend. Parents who did attend were impressed by the high quality of experiences, work and displays.



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**ARGYLL AND BUTE COUNCIL  
EDUCATION SERVICE**

**BUTE AND COWAL  
AREA COMMITTEE**

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**SCHOOL HOLIDAYS AND IN SERVICE DAYS: 2011/2012**

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**1. SUMMARY**

- 1.1 The Executive Committee at its meeting on 23 September 2010 agreed the framework of main holiday dates for schools in 2011/2012.
- 1.2 These dates were then circulated to schools to consider the remaining inservice days and occasional days.
- 1.3 The final patterns of inservice days and school holidays have now been identified for all schools in Bute and Cowal and these are outlined in Appendices 1 and 2 attached to this paper.

**2. RECOMMENDATIONS**

- 2.1 Members are asked to endorse the final patterns of school holidays and inservice days for all schools in Bute and Cowal as outlined in Appendices 1 and 2.
- 2.2 Members are asked to agree that the details of school holidays and inservice days for 2011/2012 should now be circulated to schools and all relevant organisations.

**3. DETAIL**

- 3.1 The Executive Committee at its meeting on 23 September 2010 agreed the main framework of school holiday dates for Session 2011/2012.
- 3.2 This framework was circulated to all schools. Head teachers/campus principals were consulted about the five inservice days and the five occasional days holidays which were to be incorporated into the agreed framework of holiday dates.
- 3.3 As part of the process head teachers/campus principals were asked to consult with other schools with the aim of achieving a consistent pattern of inservice days and occasional day's holidays in their area.
- 3.4 Following this consultation, responses from head

teachers/campus principals were submitted to Argyll House and the final patterns of inservice days and school holidays were collated for consideration and endorsement by local committees.

- 3.5 The patterns of inservice days and school holidays for all schools in Bute and Cowal for school session 2011/2012 are outlined in Appendices 1 and 2 attached to this paper.

#### **4. CONCLUSION**

- 4.1 Following consultation with head teachers/campus principals about the incorporation of inservice days and occasional days holidays into the framework of main holiday dates agreed by the Executive Committee, the pattern of school holidays for 2011/2012 have now been identified.

#### **5. IMPLICATIONS**

Policy:	None
Financial:	None
Personnel:	None
Equal Opportunity:	None
Legal:	None

Cleland Sneddon  
Executive Director, Community Services  
October 2010

For further information contact: Carol Walker, Head of Education, Oban Education Office, Dalintart Drive, Oban, Argyll PA34 4EF.

**COMMUNITY SERVICES: EDUCATION  
SCHOOL HOLIDAYS AND IN SERVICE DAYS 2011/2012**

**COWAL**

<b>Dunoon Grammar</b>	<b>Sandbank Primary</b>	<b>Dunoon Primary</b>
<b>Strachur Primary</b>	<b>Innellan Primary</b>	<b>Strone Primary</b>
<b>Kilmodan Primary</b>	<b>St Mun's Primary</b>	<b>Kirn Primary</b>
<b>Tighnabruaich Primary</b>	<b>Lochgoilhead Primary</b>	<b>Toward Primary</b>

<b>TERM 1</b>	
16 August 2011	In-service day
17 August 2011	Pupils return
25 August 2011	School closes
26 August 2011	In-service day
29 August 2011	School re-opens
07 October 2011	School closes
24 October 2011	School re-opens
18 November 2011	School closes
21 November 2011	In-service day
22 November 2011	School re-opens
22 December 2011	School closes

<b>TERM 2</b>	
09 January 2012	School re-opens
08 February 2012	School closes
09 and 10 February 2012	In-service days
15 February 2012	School re-opens
30 March 2012 Easter Holidays	School closes

<b>TERM 3</b>	
16 April 2012	School re-opens
04 May 2012	School closes
08 May 2012	School re-opens
01 June 2012	School closes
04 June 2012	In-service day
06 June 2012	School re-opens
29 June 2012	School closes

**COMMUNITY SERVICES: EDUCATION  
SCHOOL HOLIDAYS AND IN SERVICE DAYS 2011/2012**

**BUTE**

**Rothesay Joint Campus (Rothesay Academy and Rothesay Primary)  
North Bute Primary  
St Andrew's Primary**

<b>TERM 1</b>	
16 August 2011	In-service day
17 August 2011	Pupils return
30 September 2011	School closes
17 October 2011	School re-opens
09 November 2011	School closes
10 and 11 November 2011	In-service days
14 November 2011	School re-opens
22 December 2011	School closes

<b>TERM 2</b>	
09 January 2012	School re-opens
08 February 2012	School closes
09 and 10 February 2012	In-service days
15 February 2012	School re-opens
30 March 2012 Easter Holidays	School closes

<b>TERM 3</b>	
16 April 2012	School re-opens
04 May 2010	School closes
08 May 2012	School re-opens
01 June 2012	School closes
04 June 2012	In-service day
06 June 2012	School re-opens
29 June 2012	School closes

**ARGYLL AND BUTE COUNCIL  
BUTE AND COWAL AREA COMMITTEE**

**7 December 2010**

***GRANTS TO THIRD SECTOR 2010/11***

**1. SUMMARY**

- 1.1 This report details a recommendation for the award of Third Sector Grants to Bute and Cowal organisations.
- 1.2 The total Third Sector Grant budget made available by the Council for allocation in Bute and Cowal is £47,000, including £15,000 ring-fenced for Events and Festivals
- 1.3 The total allocated to date is £46,082 including Events and Festivals.

**2. RECOMMENDATION**

It is recommended that the organisation listed below is awarded funding of £500 from grants to the Third Sector.

	<u>Organisation</u>	<u>Grant Awarded 2009/10</u>	<u>Amount Requested 2010/11</u>	<u>Total Running Costs</u>	<u>Recommendation</u>
2.1	Innellan Public Hall	£0	£500	£2,600	£500
<b>Total Recommended</b>					<b>£500</b>
<b>Budget Brought Forward</b>					<b>£918</b>
<b>Balance for Third Sector</b>					<b>£418</b>

**3. DETAIL**

	<u>Organisation</u>	<u>Rationale for grant allocation</u>
3.1	Innellan Public Hall	The grant is a contribution towards the publication of an archive record of the Village of Innellan covering the period 1898-1921. The archive will promote the area and its history. The proposal for producing the archive has received support from all areas of Innellan. A draft of the proposed document has been produced and is of a high standard and quality. The proposed document will be a valuable source of information for a wide range of people.

**4. CONCLUSION**

- 4.1 Recommendations are in line with the financial assessment to ensure that resources available from this grant budget are disbursed in a manner that will deliver optimum support to Third Sector organisations in Bute and Cowal.

## 5. IMPLICATIONS

*Policy: None*

*Finance: The report sets out the allocation from the Bute and Cowal budget for the promotion of Third Sector Grants.*

*Personnel: None*

*Legal: None*

*Equal Opportunities: The grant allocation is consistent with the Equal Opportunities policy of Argyll and Bute Council.*

**Margaret Fyfe**  
**Community Development Manager**

For further information please contact:

*Liz Marion, Community Development Officer Tel 01369 704669*  
*Chris Goan, Area Manager, Mental Health Tel 01369 707300*



**ASSISTANCE TO VOLUNTARY ORGANISATIONS****ASSESSMENT FORM for Social Welfare Grants, Education and Leisure Development Grants**1 Details

Name of Assessing Officer	<b>Liz Marion</b>
Have you contacted/visited the organisation to assess this application? *	Contacted <input type="checkbox"/> Visited <input type="checkbox"/>

**\*Please note if grant has not been checked and approved it cannot go ahead**

Name of Group:	Innellan Public Hall Trust	Scheme:	Events and Festivals
Key Contact Person:	Ms Alison McCrossan  Woodlands Glenacre Innellan PA23 7TL  Day:- 07909 782157 Evening:- 01369 830552  Email:- <a href="mailto:alimc@quay46.fslife.co.uk">alimc@quay46.fslife.co.uk</a>	a) Grant requested from A & B Council?	£500
		b) Grant awarded last year?	None
		c) Total cost?	£2633
		d) How much coming is from own resources?	£2133
		e) How much coming from other agencies?	£0
		Grant Recommended:	£500
Reason for grant:	A contribution towards the publication of an archive record of the Village of Innellan covering the period 1898 – 1921.		

2 Financial Check – Have you checked the Organisation is:

a)	Fully constituted	Yes	✓	No	<input type="checkbox"/>
b)	Has submitted a bank statement	Yes	✓	No	<input type="checkbox"/>
c)	Has submitted audited/signed accounts	Yes	✓	No	<input type="checkbox"/>
d)	<u>Leisure and Education Development Grants</u> : If over £2000 have you sent this grant to finance?	N/A			
e)	If relevant, has the grant passed the financial check?	N/A			
f)	<u>Social Welfare Grants</u> : Has the grant been registered with Library Headquarters?	N/A			
g)	Have you checked that the organisation is within 50% of the costs for the relevant grant scheme?	Yes	✓	No	<input type="checkbox"/>
h)	Have you checked that the Council is meeting its obligations under Best Value in awarding this grant, for example, if the grant is awarded will the work definitely go ahead?	Yes	✓	No	<input type="checkbox"/>

3 General Criteria

Do you concur with the organisation in their assessment of need? Please supply a very brief summary: The proposal for producing the archive has received support from all areas of Innellan. A draft of the proposed document has been produced and is of a high standard and quality. The proposed document will be a valuable source of information for a wide range of people. It promotes the area and its history.	
Is the activity non-political?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is the project consistent with Council priorities?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Does the project have open membership?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Have sponsorship agreements been checked?	N/A
How many people overall will benefit from this grant?	200+
Is the organisation well established?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Have you identified any training needs for the organisations committee or volunteers? <b>Induction Pack covers training needs.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does the organisation have volunteer training in place?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Have you confidence in their ability to deliver a service?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

4 Policy and Procedures

Have you checked that the organisation, particularly if they work with children under 18 or vulnerable adults has in place a Child Protection Policy or a Vulnerable Adults Policy?

a) Clear recruitment policies	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
b) Ongoing training and support for volunteers	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
c) A code of conduct for staff and volunteers	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
d) A Code of Good Practice	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
e) An Equal Opportunities Policy	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
f) A Policy for Managing Confidential Information	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
g) Grievance Procedure for staff and volunteers	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
h) A Disciplinary Procedure for staff and volunteers	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Signed: Liz Marion

Assessment Officer

Date: 17<sup>th</sup> November 2010

5 Equal Opportunities

What are the clients ethnic group(s)?

**A** White

Scottish

Other British

Irish

Any other White background please specify

**B** Mixed

Any Mixed background please specify

**C**

Eastern European

**D** Asian, Asian Scottish or Asian British

Indian

Pakistani

Bangladeshi

Chinese

Any other Asian background please write in

**E** Black, Black Scottish or Black British

Caribbean

African

Any other Black background please write in

**F** Other Ethnic background

Any other background please write in

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**ARGYLL AND BUTE COUNCIL****B & C Area Committee****DEVELOPMENT SERVICES****7<sup>th</sup> December 2010**

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**Proposed Bute and Cowal Landscape Capacity Study**

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**1 SUMMARY**

- 1.1 External landscape architect consultants have been engaged by the Council to produce a series of Landscape Capacity Studies for all Rural Opportunity Areas located within National Scenic Areas and Areas of Panoramic Quality as defined by the Argyll and Bute Local Plan. This report concerns the proposed Landscape Capacity Study for Bute and Cowal (which is attached as Appendix A).

**2 RECOMMENDATIONS**

- 2.1 That the Council amends as appropriate and approves the Landscape Capacity Study for Bute and Cowal attached in Appendix A of this report.

**3 BACKGROUND**

- 3.1 As Members are aware the principal objective of this study is to provide a robust set of documents that will clearly identify the opportunities and constraints, in landscape terms, for development within the Rural Opportunity Areas (ROAs) identified in the Local Plan.
- 3.2 The Argyll and Bute Local Plan contains development control zones which are mapped planning policy designations. One of these development control zones is the ROA designation which carries a particular policy stance towards development in the Plan. This policy stance is positive towards many small scale development types, and in particular, positive towards small scale housing development, with a general presumption in favour of up to 5 new houses (subject to design, siting, development pattern etc.).
- 3.3 A significant area of Argyll and Bute is covered by National Scenic Areas (NSA) and Areas of Panoramic Quality (APQ - former Regional Scenic Area) designations, which are detailed within the Plan. Many of the ROAs are located within these NSAs and APQs.
- 3.4 The Plan was subject to Public Local Inquiry and one of the issues identified was that of potential conflict between ROA designation and NSA or APQ designation. The Council has taken the view that this potential conflict should be addressed through the production of landscape capacity studies that look closely at how new developments could be assimilated into such valued landscapes. Until these studies were completed and approved by the respective Area Committee, a moratorium

has been placed on development in the open countryside within affected ROAs. The only other acceptable alternative to this action would have been to delete ROAs from NSAs and APQs.

- 3.5 These landscape capacity studies are being undertaken by appropriately qualified consultants and cover all of the ROAs located within NSAs and APQs located in Argyll and Bute (with the exception of Jura and part of the Mull NSA as studies in these areas have already been completed).
- 3.6 The landscape studies are consistent with all current national and local planning policy and will help support, and be consistent with, the Corporate Strategy and the Development Plan for Argyll and Bute (ie. both Structure and Local Plan) in meeting their aims of strengthening the economy; creating sustainable and vibrant communities in the area; and protecting and enhancing the environment.
- 3.7 The Bute and Cowal landscape capacity study is one in a series of documents which will provide the Council and the public with a clearly defined set of guidelines for development within ROAs located within NSAs and APQs.

#### **4 CONCLUSION**

- 4.1 The Bute and Cowal landscape capacity study is one in a series of documents which will provide the Council and the public with a clearly defined set of guidelines for development within ROAs located within NSAs and APQs. They will be used as technical guidance by planning officers assessing planning applications located within such ROAs and will also be useful in the production of the Local Development Plan.

#### **5 IMPLICATIONS**

**Policy:** The Bute and Cowal landscape capacity study will be primarily used in conjunction with the current Development Plan (Structure and Local Plan) to assess planning applications.

**Financial:** The costs for this work have been met through an established budget held by Development Services.

**Personnel:** None.

**Community:** None.

For further information contact: Fergus Murray

Telephone: 01631 604293

# Appendix A

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**Proposed Mid Argyll and Inveraray Landscape Capacity Study**

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**1 SUMMARY**

- 1.1 External landscape architect consultants have been engaged by the Council to produce a series of Landscape Capacity Studies for all Rural Opportunity Areas located within National Scenic Areas and Areas of Panoramic Quality as defined by the Argyll and Bute Local Plan. This report concerns the proposed Landscape Capacity Study for Mid Argyll and Inveraray (which is attached as Appendix A). In particular the Bute and Cowal Area Committee are requested to consider the last three Rural Opportunity Areas (MA36; MA 37 & MA38 : pages 78 - 85) of the document as these Rural Opportunity Areas lie within the Bute and Cowal Administration Area. Members should note that the Landscape Capacity Study for Mid Argyll and Inveraray was previously approved by the MAKI Area Committee for their section of the document.

**2 RECOMMENDATIONS**

- 2.1 That the Bute and Cowal Area Committee approve the relevant section of the Landscape Capacity Study for Mid Argyll and Inveraray attached in Appendix A of this report.

**3 BACKGROUND**

- 3.1 As Members are aware the principal objective of this study is to provide a robust set of documents that will clearly identify the opportunities and constraints, in landscape terms, for development within the Rural Opportunity Areas (ROAs) identified in the Argyll and Bute Local Plan.
- 3.2 The Argyll and Bute Local Plan contains development control zones which are spatial planning policy designations. One of these countryside development control zones is the ROA designation which carries a particular policy stance towards development in the Plan. This policy stance is positive towards many small scale development types, and in particular, small scale housing development, with a general presumption in favour of up to 5 new houses (subject to satisfying policy in terms of design, siting in the landscape, development pattern etc.).

- 3.3 A significant area of Argyll and Bute is covered by National Scenic Areas (NSA) and Areas of Panoramic Quality (APQ - former Regional Scenic Area) designations, which are detailed within the Plan. Many of the ROAs are located within these NSAs and APQs.
- 3.4 The plan was subject to Public Local Inquiry and one of the issues identified was that of potential conflict between ROA designation and NSA or APQ designation. The Council took the view that this potential conflict should be addressed through the production of landscape capacity studies that could help define where new developments could be assimilated into the open countryside in these high value landscapes. Until these studies were completed and approved by the respective Area Committee, a moratorium has been placed on new development in the open countryside within affected ROAs. The only other acceptable alternative to this action would have been to delete all ROAs from NSAs and APQs identified in the local plan.
- 3.5 These landscape capacity studies are being undertaken by appropriately qualified consultants and cover all of the ROAs located within NSAs and APQs located in Argyll and Bute (with the exception of Jura and part of the Mull NSA as studies in these areas have already been completed).
- 3.6 The landscape studies are consistent with all current national and local planning policy and will help support, and be consistent with, the Council's Corporate Strategy and the Development Plan for Argyll and Bute (i.e. both Structure and Local Plan) in meeting their aims of strengthening the economy; creating sustainable and vibrant communities in the area and protecting and enhancing the environment.
- 3.7 The Mid Argyll and Inveraray landscape capacity study is one in a series of documents which will provide the Council and the public with a clearly defined set of guidelines for development within ROAs located within NSAs and APQs. It has previously been approved by the MAKI Area Committee in terms of the area under their remit. Given that the last three Rural Opportunity Areas covered by this document lie within the Bute and Cowal Administration Area (pages 78 – 85) it is now considered appropriate for the Bute and Cowal Area Committee to consider this element of the document.

#### **4 CONCLUSION**

- 4.1 The Mid Argyll and Inveraray landscape capacity study is one in a series of documents which will provide the Council and the public with a clearly defined set of guidelines for development within ROAs located within NSAs and APQs. They will be used as technical guidance by planning officers assessing planning applications located within such ROAs and will also be useful in the production of the emerging Local Development Plan. Members are asked to approve the relevant section of this document to allow the moratorium on development in the open countryside to be lifted from these areas.

**5 IMPLICATIONS**

**Policy:** The Mid Argyll and Inveraray landscape capacity study will be primarily used in conjunction with the current Development Plan (Structure and Local Plan) to assess planning applications.

**Financial:** The costs for this work have been met through an established budget held by Development Services.

**Personnel:** None.

**Community:** None.

For further information contact: Fergus Murray

Telephone: 01631 604293

# Appendix A

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**ARGYLL & BUTE COUNCIL**
**BUTE & COWAL AREA COMMITTEE****DEVELOPMENT & INFRASTRUCTURE  
SERVICES****7 DECEMBER 2010**


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**MILTON BURN FLOOD PREVENTION SCHEME**


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**1. SUMMARY**

The purpose of this report is to advise on the status of the project.

**2. RECOMMENDATIONS**

That the contents of the report are noted.

**3. DETAILS**

Morrisons have agreed to our proposals and the Council has written and accepted the terms of their offer to allow temporary access to their land to carry out the works. The agreement stipulates that that work is to commence within the car park no earlier than the 17 January and no later than 10 February 2011.

The actual and anticipated key dates are as follows;

Written Agreement obtained with Morrisons	01 November
Tender Issued	03 November
Tender Return	01 December
Review of tender and issue of Standstill letter to tenderers	09 December
Award Contract	20 December
Site start	10 February 2011 (latest date, earlier if possible)
Works complete	December 2011

The current main risks to the project are as below:-

Cost	- the current estimate of costs is at the limit of budget. Most of this uncertainty will be resolved upon receipt of tender prices.
Weather	- the flow in the burn is the main risk, but low temperatures will prevent concrete/surfacing works being undertaken.
Ground	- Unexpected ground conditions may be encountered.
Legal	- As with any tender process there is a low risk of challenge in terms of process and ultimate appointment of a successful contractor.
Contractor	- The contractor may not keep to programme.

Utility diversions in John Street are agreed and alterations to British Telecom apparatus behind Regent and Salisbury Terrace have also been agreed.

Written agreement is in place with ACHA for temporary access to their land to carry out the works and terms have been agreed with Crown Estates for the construction of the new outfall and although the paperwork for this has not yet been completed it is understood that this would not delay the start of the works.

All other necessary consents are in place.

For further information, please contact:-

Arthur McCulloch (01546 604632)  
Principal Engineer  
10 November 2010